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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.1.1 Update for Cylinder Priority | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to change the priority of a particular cylinder operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that there is valid cylinder information in the system. 2. Select the **Search** command from the **Orders Menu**. The list of existing orders will be shown. 3. Select one of the orders in the list which has a low priority and change it to high priority. Save the change. 4. Reload the list to ensure the changes have been saved. 5. Select one of the orders in the list which has a high priority and change it to low priority. Save the change. 6. Reload the list to ensure the changes have been saved. 7. Print out the screen shot of the orders status before and after the priority change to demonstrate the correct information is stored. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.2.1 Export Cylinder Queue | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to export cylinder queues operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that there is valid cylinder information in the system. 2. Select the workflow to view queue, then select the View Queue command from the View Current Queue Menu. 3. Click the Print Queue button to receive the exported Excel file. Check the Excel file against the View Queue web page to demonstrate the correct information is exported. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.3.1 User Login | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to allow a user to log in to the system operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that no user is currently logged in to the system. 2. Select the **Login** command from the **Login Menu**. Enter a valid user account id and password from the employee data in Figure 3.3 in the system test plan.    1. UserID: Jacob / Password: ecOr\_duwzx4 3. Print out the subsequent screenshot to show the successfully log-in of the user account. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.3.2 User Logout | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to allow a user to log out of the system operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that a valid user is currently logged in to the system. 2. Select the **Logout** command from the **Login Menu**. 3. Print out the subsequent screenshot to show the successfully log-out of the user account. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.4.1 Add Employee-Role Relationship | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to add the employee-role relationships operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that the database table storing the employee-role data is empty. 2. In admin module, select the Employee Menu 3. In the Assigned Roles table, check the respective role(s) to assign the roles to the employee. Select the employee and add the role as given in Figure 3.3, 3.6 in the system test plan 4. Click on Save button 5. Use View Employee Details to check that the role-right access has been successfully added to the employee. 6. Print out the screen shots of the Employee Details with their roles to demonstrate the correct data was stored. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.4.2 Remove Employee-Role Relationship | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to remove the employee-role relationships operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. In the Assigned Roles table, uncheck the respective account(s) to remove the roles of the employee. Select the employee from the previous test case, and remove the role previously added to it. 2. Click on Save button 3. Use View Employee Details to check that the role-right access has been successfully removed. 4. Print out the screen shots of the Employee Details with their roles to demonstrate the correct data was stored. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.5.1 Create Error Code | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to create the error codes operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that the database table storing the error code data is empty. 2. In admin module, select the Workflow Error Message Menu. Add the error code data as shown in Figure 3.8 in the system test plan 3. Click on Save button 4. Use View Error list to check that the error code has been successfully entered into the database. 5. Print out the screen shots of the following error codes to demonstrate the correct data was stored:    1. Error 101: Cylinder has a crack    2. Error 555: Unknown error | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.5.2 Edit Error Code | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to edit the error codes operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. In admin module, select the Workflow Error Message Menu 2. Edit the first error code to the following:    1. Error 101: This is an erroneous error message 3. Use View Error list to check that the error code has been successfully entered into the database. 4. Print out the screen shots of the edited error code to demonstrate the correct data was changed 5. Un-do the edit changing the entry back to the original error code. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.5.3 Delete Error Code | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to delete the error codes operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. In admin module, select the Workflow Error Message Menu 2. Delete the following error codes:    1. Error 103: Blur image on cylinder    2. Error 338: Cylinder is faulty 3. Use View Error list to check that the error code has been successfully entered into the database. 4. Print out the screen shots of the list of error codes to demonstrate the error codes are no longer stored in the database. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.6.1 Create Performance Formula | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to create the performance formula operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that the database table storing the performance formula data is empty. 2. Select the Create Performance Formula command from the Formula Menu. Add the performance formula data as shown in Figure 3.7 in the system test plan 3. Use View Performance Formula command from the Formula Menu to check that the performance formula has been successfully entered into the database. 4. Print out the screen shots of the following performance formula to demonstrate the correct data was stored:    1. 110 \* S + 14000    2. S \* 1.6 | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.6.2 Edit Performance Formula | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to edit the performance formula operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Select the Edit Performance Formula command from the Formula Menu. 2. Edit the first performance formula to the following:    1. S \* 20 3. Use View Performance Formula command from the Formula Menu to check that the performance formula has been successfully entered into the database. 4. Print out the screen shots of the edited performance formula to demonstrate the correct data was changed 5. Un-do the edit changing the entry back to the original performance formula. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.6.3 Delete Performance Formula | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to delete the performance formula operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Select the Delete Performance Formula command from the Formula Menu. 2. Delete the following performance formula:    1. D \* C1    2. S \* 1.5 3. Use View Performance Formula command from the Formula Menu to check that the performance formula has been successfully entered into the database. 4. Print out the screen shots of the list of performance formulas to demonstrate the performance formulas are no longer stored in the database | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.7.1 Add Role-Rights Relationship | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to add the role-access rights relationships operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that the database table storing the Role-Rights data is empty. 2. Select the Role command from the Main Menu. Select the role and add the rights as given in Figure 3.6 in the system plan 3. Once Save button has been press the Role and access rights should be linked together. To check that the role-right access has been successfully created, click again on that modified Role. The access rights which are previously been selected for that particular Role should be checked automatically. 4. Print out the screen shots of the Role Details with their roles to demonstrate the correct data was stored. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.7.2 Remove Role-Rights Relationship | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to remove the role-access rights relationships operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Select Role menu from main menu 2. Click edit on one particular role which is already there. 3. Uncheck one of the Access Right assigned for that role. Click Save button. 4. To verify the data was modified, click on that Role again and the Access Rights which was unchecked previously should be unchecked. 5. Print out the screen shots of the Role Details with their roles to demonstrate the correct data was stored. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.8.1 Create Role | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to create roles operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that the database table storing the Role data is empty. 2. Select the **Role** menu from the **Main Menu**. Add the Role data as shown in Figure 3.6 in the system test plan. 3. Once Save button has been pressed the Role data with the Access Rights will be saved into database. 4. The saved data will be retrieved and display on the Role listing on the Role Management page. 5. Print out the screen shots of the following Role to demonstrate the correct data was stored:    1. Accountant    2. Director | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.8.2 Edit Role | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to edit roles operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Select Rolecommand from the **Main Menu**. 2. Edit the first Role to the following:    1. Operations Manager 3. Click Save. 4. The modified Role Name will be saved into database and these changes will be displayed in Role listing on the same page. 5. Print out the screen shots of the edited Role to demonstrate the correct data was changed 6. Un-do the edit changing the entry back to the original Role Name. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.8.3 Delete Role | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to delete roles operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Select **Role** command from the **Main Menu**. 2. Uncheck Is-Activate field of the following Roles and click save button.    1. Director    2. Accountant 3. Once Save button has been press, re-click edit button link on    1. Director    2. Accountant   IsActivate field should be Un-Checked for both of that Roles.   1. Print out the screen shots of the list of Role to demonstrate the Role are no longer stored in the database | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.8.4 Role Approval | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities for role approval operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that the user account that is logged in has Administrator role. 2. Select the **Employee** command from the **Main Menu**. 3. Click edit link for username **John**. Assign additional Role **Worker** for this account.  Click Save button. To approve this role assignment to user **John**, go to Role Assignment Approval command on main menu. The role assignment has been pending to be approved. 4. Select the pending role assignment, click **Approve** button 5. To verify the role approval, go to Employee command, click edit **John**, there should be Worker Role checked as assigned. 7. Print out the screen shots of the following Role to demonstrate the correct data was stored:    1. **John’s** account. 8. Remove **Worker** Role from **John’s** account. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.9.1 Create Sales Order | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to create sales orders operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that the database table storing the Sales Order data is empty. 2. Click the New Order button from the Orders Menu. Add the Sales Order data as shown in Figure 3.1 in the system test plan. 3. Click Save button to create the order. Successful message should be displayed. 4. Click Print Barcode to print barcode on hand-written copy of the order. 5. Use Search command from the Orders Menu to check that the Sales Order has been successfully entered into the database. 6. Print out the screen shots of the following Sales Order to demonstrate the correct data was stored:    1. Order Code: 0001-112    2. Order Code: 0003-112 | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.9.2 Edit Sales Order | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to edit sales orders operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Enter the search key, then select the **Search** command from the **Orders Menu**. 2. Click on the link under Order Code column to go to Display Order page. 3. Edit the first Sales Order to the following:  |  |  | | --- | --- | | Order Code: 0004-112  Customer: Jacob Smith  Customer Rep: Mr Dung  Product Name: GlVde 32kg (22 x 32)  Price Type: Contract  Order Type: New  Product Printing Width: 2150  Product Printing Height: 754  Length-direction Repeats: 1  Circumference-direction Repeats: 1 | Web Printing Width: 1120  Web Total Width: 1145  Customer Code: GB  Printing Material: PPS  Result Based On: Graphic Proof  Image Orientation: Left  Receiving Staff: Thuong  Expected Delivery Date: 15/08/2011  Priority : Medium |  1. Use **Search** command from the **Orders Menu** to check that the Sales Order has been successfully updated into the database. 2. Print out the screen shots of the edited Sales Order to demonstrate the correct data was changed | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.9.3 Delete Sales Order | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to delete sales orders operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Enter the search key, then select the Search command from the Orders Menu. 2. Click on the link under Order Code column to go to Display Order page 3. Delete the following Sales Order by clicking the Cancel Order button:    1. Order Code: 0001-112    2. Order Code: 0003-112 4. Use Search command from the Orders Menu to check that the Sales Order has been successfully updated into the database. 5. Print out the screen shots of the list of Sales Order to demonstrate the Sales Order are no longer stored in the database | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.10.1 Create Employee User Account | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to create user accounts operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that the database table storing the Employee User Account data is empty, and that the user account that is logged in has an Admin role. 2. In admin module, select the Employee Menu. Add the Employee User Account data as shown in Figure 3.3 in the system test plan 3. Click on Save button 4. Use the updated employee list to check that the Employee User Account has been successfully entered into the database. 5. Print out the screen shots of the following Employee User Account to demonstrate the correct data was stored:    1. Staff Code NKDO037    2. Staff Code NKDO041 | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.10.2 Edit Employee User Account | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to edit user accounts operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. In admin module, select the Employee Menu 2. Click on the search button to retrieve all employee information 3. Edit the first Employee User Account to the following:    1. Staff Code NKDO037 4. Click on Save button 5. Use the updated employee list to check that the Employee User Account has been successfully entered into the database. 6. Print out the screen shots of the edited Employee User Account to demonstrate the correct data was changed 7. Un-do the edit changing the entry back to the original Employee User Account. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.10.3 Delete Employee User Account | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to delete user accounts operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. In admin module, select the Employee Menu 2. Click on the search button to retrieve all employee information 3. Check the following Employee User Account:    1. Staff Code NKDO037    2. Staff Code NKDO041 4. Click on Delete button 5. Use the updated employee list to check that the Employee User Account has been successfully entered into the database. 6. Print out the screen shots of the list of Employee User Account to demonstrate the Employee User Account are no longer stored in the database | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.11.1 Modify Workflow Properties | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to create the workflow operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that the database table storing the Step and Step\_Ref data are empty, and that the user account that is logged in has an **Admin** role or Workflow Access Right. 2. Select the **Open** command from the **Toolbar Menu**. Choose one of the available workflow item. 3. The selected workflow’s Steps will be shown on the workflow designer. 4. Click **Add New** icon on the Toolbar menu, Type “**New Step**”. Click OK button. 5. The new Step will be added on the designer’s canvas. 6. Now click **Add Link** icon on the Toolbar menu, click from **Step** and to **“New Step”** to link together. Once the link is done there will be arrow head showing which direction the step will be flowing. 7. Click the “**New Step**” step, there will be properties panel enable for user to edit the properties of that Step. 8. Make the changes for **New Step** into **Additional Step.** The name of the Step on the canvas will automatically be changed too. 9. Click Save button to save the workflow. And close the canvas view. 10. To verify the newly created Step has added into database, click Open button, and verify the previously created step has been there. 11. Print out the screen shots of the following Workflow to demonstrate the correct data was stored 12. Once verified, delete the created Step for this test case. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.12.1 Create Step / Edit Step | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to create and edit the steps operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that the database table storing the Step and Step\_Ref data are empty, and that the user account that is logged in has an **Admin** role or Workflow Access Right. 2. Select the **Open** command from the **Toolbar Menu**. Choose one of the available workflow items. 3. The selected workflow’s Steps will be shown on the workflow designer. 4. Click **Add New** icon on the Toolbar menu, Type “**New Step**”. Click OK button. 5. The new Step will be added on the designer’s canvas. 6. Now click **Add Link** icon on the Toolbar menu, click from **Step** and to **“New Step”** to link together. Once the link is done there will be arrow head showing which direction the step will be flowing. 7. Click the “**New Step**” step, there will be properties panel enable for user to edit the properties of that Step. 8. Make the changes for **New Step** into **Additional Step.** The name of the Step on the canvas will automatically be changed too. 9. Click Save button to save the workflow. And close the canvas view. 10. To verify the newly created Step has added into database, click Open button, and verify the previously created step has been there. 11. Print out the screen shots of the following Workflow to demonstrate the correct data was stored 12. Once verified, delete the created Step for this test case. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.12.2 Deactivate Step | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to deactivate the steps operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Open the previously modified workflow. 2. Select the Step named **Additional Step**. 3. Click Delete icon on the toolbar menu. 4. Click Save button on the toolbar. 5. Close designer canvas. 6. Open again to verify the workflow steps, there should be the **Additional Step.** 7. Deleted Step will be marked as De-Activated inside database, but will not show on the User interface in the application. 8. Print out the screen shots of the list of Step to demonstrate the Step has been deactivated. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.12.3 Print Step List Report | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to print the step list report operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Select the **Print Step List Report** command from the **Step Menu**. 2. Print the report for the following period:    1. 01 Jan 2011 to 31 Dec 2011 3. Print out the screen shots of the list of Step to demonstrate the data printed is accurate. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.13.1 Add Workflow-Steps Relationship | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to add the workflow-step relationship operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that the database table storing the Step and Step\_Ref data are empty, and that the user account that is logged in has an **Admin** role or Workflow Access Right. 2. Select the **Open** command from the **Toolbar Menu**. Choose one of the available workflow items. 3. The selected workflow’s Steps will be shown on the workflow designer. 4. Click **Add New** icon on the Toolbar menu, Type “**New Step**”. Click OK button. 5. The new Step will be added on the designer’s canvas. 6. Now click **Add Link** icon on the Toolbar menu, click from **Step** and to **“New Step”** to link together. Once the link is done there will be arrow head showing which direction the step will be flowing. 7. Click the “**New Step**” step, there will be properties panel enable for user to edit the properties of that Step. 8. Make the changes for **New Step** into **Additional Step.** The name of the Step on the canvas will automatically be changed too. 9. Click Save button to save the workflow. And close the canvas view. 10. To verify the newly created Step has added into database, click Open button, and verify the previously created step has been there. 11. Print out the screen shots of the following Workflow to demonstrate the correct data was stored. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.14.1 Start Cylinder Production Process | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to start the cylinder production process operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that the database table storing the cylinder production data is empty. 2. Use the **Search** command from the **Orders Menu**. 3. Click on Order Code of the order to view order details. 4. Click Start Production button to start cylinder production. 5. Use **Search** command from the **Orders Menu** to check that the production process for the order has been successfully started. 6. Print out the screen shots of the notification of the started cylinder production process to demonstrate the correct data was stored. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.14.2 Stop Cylinder Production Process | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to stop the cylinder production process operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Use **Search** command from the **Orders Menu** to view the list of orders. Click on Order Code of the order to view order details. 2. Select the **Stop Cylinder Production Process** command. 3. Use **Search** command from the **Orders Menu** to check that the production process for the order has been successfully stopped. 4. Print out the screen shots of the notification of the stopped cylinder production process to demonstrate the correct data was stored. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.14.3 Send Cylinder to a Particular Step | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to send the cylinder to a particular step operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Use **View Cylinder Information** command from the **Workflow Menu** to view the list of Cylinders available. Select the first cylinder in the list which is not started. 2. Select the **Send Cylinder to a Particular Step** command from the **Workflow Menu**. 3. Select the following step to send the cylinder to:    1. Mechanical Dept. to Pre-Production 4. Use **View Cylinder Information** command from the **Workflow Menu** to check that the cylinder has been successfully sent to the step. 5. Print out the screen shots of the notification to demonstrate the correct data was stored. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.15.1 Update the Cylinder Status | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to update the cylinder status operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that the cylinder production process has started for the following cylinder:    1. Cylinder ID: 78442-3561 2. Use **Update Cylinder Status** command from the **Main Menu.** Use the barcode reader to scan the bar code of the cylinder. To simulate, input the following value instead:    1. 0001-11201+011 3. System will show to choose either of the following actions.    1. Proceed    2. Reject    3. Cancel 4. Choose Cancel. The Cylinder Process will be cancelled and go back to the starting page to do another cylinder process. 5. Type 0001-11201+011 again, and this time choose **Reject.** 6. System will ask to choose the Reason for rejecting the Cylinder and asked user to scan the Employee’s card. To simulate, input the following value    1. NKDO041 7. To verify cylinder status which was just been updated, go to **Order** menu on main menu, key in the Order Number 0001-112, the order should show as result. 8. Click View link on order, there will be another screen which include all the cylinders inside that order. Look for the cylinder number 0001-11201+011 and click on **View Progress** link. 9. The system should show all the progress logs for that cylinder. 10. Print out the screen shots of the cylinder details to demonstrate the correct data was stored. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.15.2 Print Worker Marks Report | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to print the worker marks report operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that the user account that is logged in has an **Accountant** role. 2. Select the **Report command** from the **Main Menu.** Select the following employee from the list, Start Date, End date for reporting and click **Show** button.    1. Employee Name: Arthur Koh    2. Start Date :01-Jan-2012    3. End Date : 30-Jan-2012 3. System should show Marks report page for that Employee. 4. Print out the screen shots of the employee details to demonstrate the correct data was printed accurately. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.16.1 Print Cylinder Information Report | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to print the cylinder information report operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that the user account that is logged in has an **Operations Manager** role. 2. In admin module, select the **Order Menu** 3. Click on the **cylinders info** link to view the cylinder information which are related to the selected order 4. Click on the print link to initiate the printing process for a particular cylinder listed in the table 5. Print out the screen shots of the cylinder details to demonstrate the correct data was printed accurately. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.17.1 View Cylinder Progress Logs | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to view the cylinder progress logs operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that the user account that is logged in has an **Operations Manager** role. 2. Use **Search** command from the **Orders Menu.** Click on View Cylinder Info to see the cylinders under this order. Click View Progress link of the following cylinder from the cylinder list shown:    1. Cylinder ID: 45321-5425 3. Print out the screen shots of the cylinder progress log details to demonstrate the data was displayed correctly. | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.18.1 View Order Progress Logs | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to view the order progress logs operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that the user account that is logged in has an **Operations Manager** role. 2. Use **Search** command from the **Orders Menu.** Click View Progress link of the following order from the list shown:    1. Order ID: 0001-112 3. Print out the screen shots of the order progress log details to demonstrate the data was displayed correctly | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |

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| **Testing Log Form** GG/Forms/Testing | | |
| Project Name **Cylinders & Orders Management System** | | |
| Test Identifier | TC4.19.1 View Workflow Queues | File Ref : **GG/COMS/TW.3/** |
| Tested by | Alvin Chang Parkk Khiong | Date: 10/01/2012 |
| Approved by | Tran Ba Tien | Date: 10/01/2012 |
| Test Description **(give brief description)**  The aim of this test is to verify that the facilities to view workflow queues operate as specified in the specifications. | | |
| Expected Results **(refer to attached documents if necessary)**   1. Before commencing, ensure that the user account that is logged in has an **Operations Manager** role. 2. Select a workflow and use **View Queues** command from the **View Queue Menu.** 3. Print out the screen shots of the workflow queue details to demonstrate the data was displayed correctly | | |
| Actual Results **(refer to attached documents if necessary)** | | |
| Test Status **(either** SUCCESSFUL **or** ERROR)  **SUCCESSFUL** | | |
| Corrective Action or Remarks **(refer to attached documents if necessary)** | | |